

Project Plan

<i>Step</i>	<i>Typical Tasks</i>	<i>Specific Tasks</i>	<i>Time To Complete</i>	<i>Total Time</i>
<i>Study The Current Process/Situation</i>	Collect Data			
	Develop Charts			
	Analyze Charts			
↓				
<i>Analyze Causes</i>	Analyze Data			
	Analyze Root Causes			
↓				
<i>Plan The Improvement</i>	Identify Solutions			
	Evaluate Solutions			
	Select Solutions			
	Plan Trial			
↓				
<i>Carry Out Improvement Plan</i>	Implement Trial			
↓				
<i>Study The Effect Of The Changes</i>	Measure			
	Modify or Abandon (if necessary)			
↓				
<i>Standardize The Improved Process</i>	Implement			
	Document			
	Communicate			
	Train			
	Monitor			
	Measure			
	Celebrate			