

Simple Tools Workshop

Overview	<p>Facts and data are the lifeblood of The Right Way To Manage[®]. Without facts and data, you won't know where improvements need to be made or whether you're making progress.</p> <p>Measurements provide the specifics you need about current levels, results, processes, and quality. They represent feedback on how well your processes are operating and whether improvements are in fact occurring.</p>
Purpose	<p>This workshop is designed to provide participants with an understanding of measurement, data collection and the simple charting techniques. The power of the charts is in using them in concert and knowing what questions to ask and what actions to take based upon the charts. Charts and graphs enable us to communicate facts and data clearly and concisely.</p>
Workshop Topics	<ul style="list-style-type: none">• Understanding variation• Problem solving• Data collection• Sampling• Process flow charts• Pareto charts• Histograms• Correlation charts• Cause & effect diagrams• Run charts• Affinity diagrams• Prioritization
Who should participate	<p>Anyone who is part of an improvement team. Everyone needs to understand and be able to communicate with data.</p>
Methods	<p>Participants learn through discussion, theory and practice.</p>
Workshop Length	<p>1-2 days depending upon prior knowledge and level of participation in team activities and data collection</p>